

Advantage Academy of Miami, Inc.  
d/b/a  
Advantage Academy of Math and Science at Waterstone  
Everglades Preparatory Academy  
Everglades Preparatory Academy High School  
Palm Glades Preparatory Academy  
Palm Glades Preparatory Academy High School  
Summerville Advantage Academy  
Santa Fe Advantage Academy  
Doral International Math and Science Academy

Governing Board Meeting Minutes

Location: Doral International Academy of Math and Science  
October 19, 2017

Present at Meeting

Shirlynn Webb – Board Member

Dalila Ruiz – Board Member

Victoria Gomez – Principal, Doral Int'l Math and Science Academy

Archalena Coats – Principal, Palm Glades Preparatory Academy/High School

Aimee Leyva – Principal, Everglades Preparatory Academy/High School

Teresita Nieves – Principal, Santa Fe Academy

Nancy Roque – Principal, Advantage Academy of Math and Science at Waterstone

Dr. Rebecca Valdes – Principal, The Charter School at Waterstone

Mary March – Principal, Summerville Academy

Jeanette Reyes – Administrative Assistant, Board Liaison

Maggie Millian – Administrative Assistant, Board Liaison

Mike Strader – Charter School Associates

Brian Strader – Charter School Associates

Luis Machado

Caroline Arenas

Andres Dellamas

Meeting called to order at 4:15 p.m. by Shirlynn Webb.

**A. Opening Exercises**

Shirlynn Webb, Board Member, asked if there were any changes or revisions to the prior meeting minutes. There being none, Shirlynn Webb requested a motion to approve the Governing Board meeting minutes and run both meetings (Advantage Academy of Miami and The Charter School at Waterstone) simultaneously. Dalila Ruiz made the motion to approve the meeting minutes and run the two meetings simultaneously, Shirlynn Webb seconded the motion and all were in favor. Motion passed.

**B. Public Comments**

Parents of students at Doral International Academy expressed concern over the playground/retention area holding water for extended periods of time. Developer Luis Machado, took parents outside and discussed the design of the retention rea. The Governing board took the parent concerns under consideration and will be communicating with parents to address their concerns regarding the play area.

**C. Principal Reports**

**Doral International Academy-** Mrs. Gomez-Ramos reported enrollment of 853 students. The school celebrated a successful open house event and a Doral student won the Doral Police Chief for a day essay contest. Students have been conducting charity drives for those impacted by the recent hurricanes.

**SAA-** Mrs. March reported enrollment of 550 students. Baseline assessments have been completed. Intervention methods are being changed to promote improvement in student progress.

**Santa Fe Academy-** Mrs. Teresita Nieves reported enrollment at 197 students. The school has received positive trends in parent satisfaction with afterschool activities. The school would like to consider adding pre-school in the future. Ms. Nieves reported the school is marketing west of Kendall for commuters.

**Palm Glades Prep-** Ms. Archalena Coats reported the school is off to a great start with enrollment at 760 students. Ms. Coats is excited about the varsity football team this year. The PTSO has many activities planned this year.

**Everglades-** Ms. Aimee Leyva reported enrollment of 1050 students. Ms. Leyva is working with parents over their concern for school lunches. She was happy to report the school has a great football season ahead. They are working on PSAT technology issues. The school has received a lot of support from students and faculty for the hurricane.

**AAMS at CSW –** Dr. Rebecca Valdes reported full enrollment at AAMS at CSW.

The Principals for PGA, PGA HS, EPA, EPA HS, CSW, AAMS CSW and SAA reported on title 1 budget and the use of the Title 1 funds in their respective schools.

#### **D. Information Items**

1. Mr. Strader informed the board that any questions regarding monthly financial reports may be directed to Ms. Merced at any time. Each board member receives a comprehensive monthly financial report.
2. No pending compliance items were noted.
3. Mr. Strader referred to the FY17 audit reports distributed to board members.
4. Mr. Strader discussed the 2017-2018 budget proposals and asked board members to approve the budgets under Section F.
5. A copy of the 2017-2018 student handbook, employee handbook, and parent handbook were included in each board member's board packet. The board is required to review and approve these handbooks at the start of each school year.
6. A copy of the 2017-2018 board meeting schedule was discussed as included in the board member packet.
7. A copy of the 2017-2018 board member roster and liaison list was discussed as included in the board meeting packet.
8. A copy of the 2017-2018 student calendar was discussed as included in the board member packet.
9. A copy of the 2017-2018 teacher waiver exhibit was discussed as included in the board member packet and is included for board member approval.

#### **E. Consent Agenda Items**

The purchase orders and agreements were received by the board. Mr. Strader asked the board to approve all consent items as one vote.

1. Approval of purchase orders and agreements
2. Approval of Parent/Student Handbooks 2017-2018
3. Approval of Employee Handbooks 2017-2018
4. Approval of 2017-2018 Board Meeting Schedule
5. Approval of 2017-2018 Board Roster, Board Designee(s)
6. Approval of 2017-2018 School Calendars
7. Approval of Personnel items – Certification Waiver(s) Exhibit A
8. Approve Title Budget for Summerville Advantage Academy, Everglades Preparatory/High School, Palm Glades Preparatory/High School
9. Approve Unified School Improvement Grant (UNSIG) for Palm Glades Preparatory/High School, Everglades Preparatory/High School
10. Approval of 2017-2018 School Budgets

Dalila Ruiz motioned to approve all consent items. Shirlynn Webb seconded the motion and all were in favor and the motion passed.

**F. Items Scheduled for Action & Discussion**

1. Ms. Ruiz motioned approval of the FY 17 audits. Ms. Webb seconded and the motion carried.
2. Following discussion regarding the 2017-2018 School operating budgets, the 2017-2018 Title 1 Budgets and Unified School Improvement Grants as presented. Ms. Webb seconded and the motion carried to approve the FY 18 Operating Budget, the Title 1 Budget and the Unified School Improvement Grants.
3. Following discussion regarding the School Improvement Plan Ms. Ruiz motioned approval of the School Improvement Plan. Ms. Webb seconded the motion and the motion carried.
4. The board also added the approval of the Board Chairman and an additional board member to approve and execute a disaster relief loan from the U.S. Small Business administration. The board granted the Chairman authority to act on behalf of the board in executing the loan. Ms. Ruiz motioned approval and Ms. Webb seconded the motion and the motion as approved.
5. The board authorized Charter School Associates to make application for a FEMA grant for disaster relief due to damages occurring at Everglades Preparatory Academy. Ms. Ruiz motioned approval and Ms. Webb seconded the motion and the motion as approved.

**G. Board Member Reports**

Meeting adjourned at 5:10 p.m.

A handwritten signature in black ink, appearing to be 'S. Webb', written over a horizontal line.

Feb. 8, 2018