Advantage Academy of Miami, Inc.
d/b/a
Advantage Academy of Math and Science at Waterstone
Everglades Preparatory Academy
Everglades Preparatory Academy High School
Palm Glades Preparatory Academy
Palm Glades Preparatory Academy High School
Summerville Advantage Academy
Santa Fe Advantage Academy
Doral International Math and Science Academy

Governing Board Meeting Minutes

Location: Doral International Academy of Math and Science
November 1, 2018

Present at Meeting

Shirlynn Webb – Board Member

Dalila Ruiz – Board Member

Helena Del Monte- Board Member

Victoria Gomez – Principal, Doral Int'l Math and Science Academy

Dr. Laura Ferreira Vesga – Principal, Palm Glades Preparatory Academy

Darlene Escudero – Assistant Principal, Palm Glades Preparatory Academy

Aimee Leyva – Principal, Everglades Preparatory Academy/High School

Nancy Roque – Principal, Advantage Academy of Math and Science at Waterstone

Dr. Rebecca Valdes – Principal, The Charter School at Waterstone

Aisha McQueen – Everglades Preparatory Academy

Regla Penaranda, Administrative Assistant, Board Liaison

Jeanette Reyes – Administrative Assistant, Board Liaison

Maggie Millian – Administrative Assistant, Board Liaison

Tracy Rodriguez – Dean of Students/Liaison, Charter School at Waterstone

Brian Fisher – Charter School Associates

Brian Strader – Charter School Associates

Meeting called to order at 4:23 p.m. by Shirlynn Webb.

ANNUAL MEETING – Ms. Webb called the annual corporation meeting to order and asked for the election of officers. Helena Del Monte nominated Shirlynn Webb for the position of President and Dalila Ruiz seconded the nomination. Ms. Webb nominated Bassema Iskandarani for the position of Vice President and Ms. Ruiz seconded. Ms. Webb nominated Dalila Ruiz for the position of Treasurer/Secretary and Ms. Del Monte seconded. The corporate officer positions were voted on as nominated and all positions were filled as nominated without dissent. Ms. Webb called the annual meeting to a close to continue with the regular scheduled governing board meeting.

E. Information Items

1. RESUME GOVERNING BOARD MEETING - Mr. Strader reminded the Board that financial reports go out monthly. Any questions regarding financials may be directed to Brian Fisher.
2. A copy of the FY18 audits were sent to the board.
3. Mr. Fisher explained there was a transition from a third party provider to completing financials in house by CSA. The reason is to have greater accountability and cohesiveness in reporting. Mr. Strader noted the plan has been in place for years. The budgets presented today reflect data close to Survey 2 time period October 8-12; Survey 3 will begin in February. New for this year is the budget revision, looking at analysis early in the year. Mr. Drag worked with Principals to set up Safety Officer at each school.
4. Title 1 – Everglades Preparatory Academy, Palm Glades Preparatory Academy, Summerville Advantage Academy, AAMS@CSW and Charter School at Waterstone Title 1 funding were included in the board packet.
5. Joaquin Infante, Technology Director has good ideas to support devices in all the schools. Charter School Associates is investing in technology infrastructure and servers will be placed in colocation centers that can withstand a category 5 hurricane. The technology will be more robust and meeting the growing needs of the schools.
6. Charter School Associates is transitioning out their current payroll and benefit services. They will move from ACH Services to Ultimate Services which will allow for better services for school employees.
7. The proposed changes to the Financial Internal Control Policies modernizes language for the policy.
8. The Charter School at Waterstone was the first school to open and submit application to become the School Food Authority (SFA). Every school that has opened has been labeled as a site under CSW SFA authority. Changes were made last year so the SFA was invoiced collectively. Invoicing collectively (Interagency Agreement) stipulates a relationship between each school site (school) and CSW.
9. The Bylaws for Advantage Academy of Miami, Inc. have been brought up to date on how the board practices.
10. The fee update for Palm Glades Preparatory Academy is to improve cash flow at Palm Glades, CSA waived some historical fees.
11. The merger resolution between AAM, Inc. and CSW consolidates the boards and reduces the number of annual filings.
12. The application update for Palm Glades Preparatory Academy/High School is required to ratify the updated budget amendment.

13. Ms. Webb noted the next meeting will be in February 2019.

F. Consent Agenda Items

The following consent items were moved to the floor for consideration by the board.

1. Ratify Purchase Orders and Agreements, continuous from May 3, 2018 meeting
2. Ratify Parent/Student Handbooks 2018-2019
3. Ratify Employee Handbook 2018-2019
4. Approval of 2018-2019 Board Meeting Schedule
5. Approval of 2018-2019 Board Designee(s)
6. Ratify 2018-2019 School Calendars
7. Approval of 2018-2019 Teacher Waivers if any (Exhibit A)
8. Ratify FY19 budget approval
9. Ratify and accept FY18 Independent Audit
10. Approve First Amendment and Restatement of Bylaws
11. Approve NSLP Interagency Agreement
12. Approve Title 1 Budgets
    a. Palm Glades Preparatory Academy(3032)
    b. Palm Glades Preparatory High School (7032)
    c. Everglades Preparatory Academy (5006)
    d. Everglades Preparatory High School (7060)
    e. Advantage Academy of Math and Science at Waterstone (3027)
    f. The Charter School at Waterstone (1010)
    g. Summerville Advantage Academy (0072)
13. Approve updated financial control policies
14. Approve waiver of CSA's fees as presented

Ms. Webb motioned to approve the consent agenda items and Ms. Del Monte seconded the motion.

G. Items Scheduled for Action & Discussion

Ms. Webb approved the FY18 Audit Reports for distribution

H. Board Member Reports

Ms. Del Monte wished everyone a Happy Thanksgiving!

Meeting adjourned at 5:21 p.m.

Approved and Accepted

4-4-19

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Board Chair   Date

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